

# Overview

## **CHEVRON NIGERIA LIMITED**

**R. C. 6135**

## **OPERATOR OF THE NNPC/CHEVRON JOINT VENTURE**

## **TENDER OPPORTUNITY: PROVISION OF CATERING AND HOUSEKEEPING SERVICES – LAGOS/ABUJA AND WARRI CHEVRON NIGERIA LIMITED**

**NIPEX TENDER NO – CNL.00000212**

### **(1) INTRODUCTION:**

Chevron Nigeria Limited (Company) plans to engage the services of interested, reputable, and competent contractors for the Catering and Housekeeping Services for the Following Company locations:

- Lekki/Gbagada/Abuja
- Warri

The services are estimated to commence Quarter 2021/1st Quarter 2022 with a proposed contract term for each location, two (2) years with an option of one (1) year extension.

### **(2) SCOPE OF WORK:**

The scope of work for the services includes but not limited to the following:

#### **(A) Catering Related Services**

(i) Food Related Services, including but not limited to:

(a) All Mess Hall meals, drinks, and associated items.

(b) Meals away from Mess using People on board (POB) or Access Control process Special Events and Company functions

(c) Private functions/Third Party Sales/Commercial Establishments

(ii) **Accommodation Related Services**, including but not limited to:

(a) Housekeeping Services

(b) Laundry and Provision of Towels/Bed Linen

**(iii) Janitorial Related Services**, including but not limited to;

(a) Cleaning of Offices/Common areas/Meeting rooms

(b) Cleaning of Marine, Aviation, and Other Ancillary Facilities

(c) Cleaning of Clinic, Fire Station, and other Facilities as specified.

**(B) Environmental Related Services**

(i) Pest Control

(ii) Landscaping:

(iii) Waste collection

The eventual bid winner (Warri location only) will be required to subcontract environmental-related services to local community contractors in accordance with Company's guidelines on Local Community Content (LCC). As such, the bidder will also be required to provide a specific local community engagement plan.

**(C) Other General Services:**

Such other services as may be mutually agreed between Company and Contractor from time to time.

**(3) MANDATORY TENDER REQUIREMENTS:**

(A) To be eligible For this tender exercise, interested bidders are required to be pre-qualified and "live" in the 3.18.03 Catering and Housekeeping Services (Canteen/restaurant, Onshore, Offshore, Steward, Vending) category in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified and "live" in this category by the bid close date will receive Invitation to Tender (ITT).

(B) To determine if you are pre-qualified and to view the product/service category you are listed for: Open <http://vendors.nipex-ng.com> and access NJQS with your log-in details. Click on the Products/Services tab to view your status and product codes.

(C) If you are not listed in this product/service category, and you are registered with DPR to do business for this category- please contact the NipeX office at 8-10, Bayo Kuku Road, Ikoyi Lagos with your DPR certificate as evidence for verification and necessary update.

(D) To determine the JQS. pre-qualification process, please access [www.nipex-ng.com](http://www.nipex-ng.com) click on services tab followed by NJQS registration.

(E) To be eligible, all bidders must comply with the Nigerian Content requirements in the NipeX system.

#### **(4) NIGERIAN CONTENT REQUIREMENTS:**

Chevron Nigeria Limited is committed to the development of the Nigerian Oil and Gas business in observance with the Nigerian Oil and Gas Industry Content Development Act 2010 (NOGICD Act) enacted by the Federal Government of Nigeria in April 2010.

Pursuant to the enactment of the NOGICD Act, the minimum Nigerian Content in any project, service, or product specification to be executed in the Nigerian Oil and Gas Industry shall be consistent with the level set in the schedule of the Act and any other target as may be directed by the Nigerian Content Development and Monitoring Board (NCDMB).

Contractors shall comply with the provisions of the NOGICD Act and all applicable regulations. Bidders that do not meet the Nigerian Content criterion will not be allowed to participate in the next Tender Stage.

The following are the Nigerian Content requirements bidders are expected to comply within their technical bid submission.

- Only Nigerian registered companies having greater than or equal to 51% Nigerian shareholding shall bid for the work scope. Provide evidence of company Ownership Structure form CO2 and CO7, registration on NOGIC JQS, and DPR certificate.
- The contractor shall provide details of its Nigerian Content Execution Plan (NCEP) submitted as part of its technical requirement at the Technical phase (ITT) of the tender process and demonstrate deliberate utilization of Nigerian human and material resources without compromising safety, health, and environmental standards.
- A detailed description of the location of in-country committed facilities & infrastructure (Technical/Administrative office) in Nigeria to support this contract.
- In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).

- Submit Tenderer's corporate organizational and project/contract-specific organogram. CV's of all personnel (as required by the Client and the service) listed in the project organogram should be submitted.
- The tenderer shall demonstrate membership of the Nigeria hotel and catering institute or similar affiliated hospitality professional registration body in Nigeria.
- Details of in-country procurement plan and Binding MOA to source goods and materials.

#### **(5) CLOSE DATE:**

Only bidders who are pre-qualified and live' with NJQS Product/Category 3.18.03 by **4:00 pm, on 30 June 2021** being the advert close date shall be invited to submit the technical bid.

#### **ADDITIONAL INFORMATION:**

(1) Suppliers eligible for this tender opportunity are expected to be prequalified and 'live' in NJQS under the product/service category.

(2) The Invitation to Tender (ITT) and any further progression of this tender shall be via NipeX.

(3) All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.

(4) This advertisement shall neither be construed as any form of commitment on the part of Chevron Nigeria Limited to award any contract to any company and or associated companies, sub-contractors, or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from Chevron Nigeria Limited and or any of its partners by virtue of such companies having been prequalified in NJQS.

(5) Chevron Nigeria Limited The tendering process shall be the NNPC contracting process requiring pre-qualified companies to submit both technical and commercial tenders. Following a technical review, only technically and financially qualified contractors will progress to the next phase.

(6) Chevron Nigeria Limited will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

**ES/NCDMB/CNL-ADV/UPD/190521**

**Please visit the NipeX portal at [www.nipex-ng.com](http://www.nipex-ng.com) for this advert and other information.**

